

ATTENDANCE PROCEDURES FOR ONLINE LEARNING

The development of a remote learning plan requires changes to the division's attendance policy. The following recommendations have been made with the understanding that any or all students may participate in remote learning whether that be one day per week or every day of the week:

- Students receiving face to face instruction will follow the established attendance policy JED.
- In a remote learning environment, attendance will be based upon student logging into assigned on-line instructional platform engagement in the daily lessons and completion of the assignments. In the event students are not engaged and do not complete their weekly assignments, teachers will work individually with students to give them the opportunity to make up missed work in a reasonable amount of time, thus removing a potential unexcused absence.
- In limited situations, administration may approve a student to switch to remote instruction for a short period of time for sickness or other reasons.
- Students, even with remote learning, will be permitted an "excused absence" with a medical/doctor's excuse.
- The expectation in the remote learning model is that students satisfactorily complete all coursework.
- Teachers will report weekly participation to the Attendance Officer who will record attendance through PowerSchool. Participation in daily coursework = Present, Non-participation in daily coursework = Absent.
- If there is no activity after a week, teachers will contact the student and/or family. Attempts will be logged into *PowerSchool*. The Attendance Officer/Administrator will be notified if contact cannot be made and a home visit becomes necessary.

Adopted: by the Bristol Virginia School Board on August 03, 2020